
ASSOCIATION BOARD OF DIRECTORS

Members serve three-year terms.
Elections at Annual Meeting in July.

John Boeder – President
Duane Blanck – Vice-President
Don Crust – Secretary
Robert Tusler – Treasurer
Conrad Bye
Laurie Hall
Joey Halvorson
John Kruger
John Van Essen

ASSOCIATION DEPUTY DIRECTORS

Barbara Gavin – Deputy Secretary
Gladys Peterson – Deputy Treasurer

ASSOCIATION STAFF

Barbara Gavin – Office Secretary
Rusty Billman – Superintendent

HOURS OF OPERATION

Office Hours : Mon. - Fri. : 9:00 - 11:30 and 2:00 - 5:00
Saturdays : 9:00 - Noon (Apr 15 - Oct 15)
Vehicle Gates : Mon. - Fri. : 8:00 - 5:00 (weather permitting)
Saturdays : 9:00 - Noon (Apr 15 - Oct 15)
Mem. Weekend : Fri. & Sat. : 8:00 - 8:00;
Sun. : 10:00 - 8:00; Mon. : 1:00 - 8:00
Pedest. Gates : 24/7 (keep gates closed to keep animals out)

Evergreen Cemetery Association

Lot Owner's Guide

Revised December 1, 2009

Evergreen Cemetery Association
1105 Third Avenue NE
Brainerd MN 56401

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evergreencem@brainerd.net

<http://www.brainerd.net/~evergreencem/>



INTRODUCTION

This brochure serves as a modest introduction to Evergreen Cemetery and Memorial Gardens. It is the aim of the Association board members and its employees to make Evergreen Cemetery and Memorial Gardens quiet, beautiful resting places for the dead, where well kept turf and varied foliage of trees and shrubbery shall give a sense of repose.

Dedicated staff members are ready to assist you with your burial needs - whether you are a current lot owner or are searching for a future resting place for yourself or your loved ones.

Barbara Gavin, Office Secretary, can answer any questions you may have about lot ownership at Evergreen Cemetery or Memorial Gardens.

Rusty Billman, Grounds Superintendent, possesses in-depth knowledge of the physical aspects of the cemeteries and will have the answers for any grounds or lot maintenance questions.

Board members (see back page) can assist in answering Association-related questions that you may have.

We hope that you will enjoy your visit.

PRICE LIST

EFFECTIVE FEBRUARY 6, 2007

ALL PRICES SUBJECT TO CHANGE WITHOUT NOTIFICATION

TRADITIONAL GRAVE (Evergreen Cemetery and Memorial Gardens)

Each Grave: Lot **\$640** + Perpetual Care **\$160** Total: **\$ 800.00**

CREMATION SECTION GRAVE (Evergreen - Two Burials Per Grave)

Each Grave: Lot **\$280** + Perpetual Care **\$70** Total: **\$ 350.00**

GRAVE OPENING AND CLOSING

BURIAL on Mon - Fri in the Summer (Apr 1 - Oct 31) _____ \$ **700.00**
 BURIAL on Mon - Fri in the Winter (Nov 1 - Mar 31) _____ \$ **800.00**
 BURIAL on Saturday (year-round) _____ \$ **900.00**
 BURIAL in BABY GRAVE (year-round) _____ \$ **250.00**
 BURIAL of CREMATED REMAINS (year-round) _____ \$ **350.00**
 ADDITIONAL USE of Same Trad'l Grave for 2nd Burial _____ \$ **200.00**
 (in addition to standard burial fee, above)

IN-GROUND SETTING (MARKERS PROVIDED BY LOT OWNER)

SINGLE MARKER (small size - less than 12" x 24") _____ \$ **65.00**
 SINGLE MARKER (standard size - 12" x 24") _____ \$ **130.00**
 DOUBLE MARKER _____ \$ **162.50**
 1 BRONZE MARKER ON CEMENT BASE _____ \$ **227.50**
 2 BRONZE MARKERS ON ONE CEMENT BASE _____ \$ **455.00**
 1 BRONZE MARKER ON GRANITE BASE _____ \$ **130.00**
 2 BRONZE MARKERS ON ONE GRANITE BASE _____ \$ **260.00**
 2 BRONZE MARKERS ON GRANITE, VASE BETWEEN _____ \$ **357.50**
 CORNERSTONE (cornerstone not provided) _____ \$ **19.50**
 VASE OR URN (vase or urn not provided) _____ \$ **26.00**
 REMOVAL OF ANY MARKER _____ \$ **97.50**

CEMENT BORDER (MARKERS PROVIDED BY LOT OWNER)

SINGLE MARKER BORDER _____ \$ **162.50**
 DOUBLE MARKER BORDER _____ \$ **227.50**
 CORNERSTONE BORDER _____ \$ **26.00**
 VASE, URN, OR STAND BORDER _____ \$ **52.00**
 2 SINGLE MARKERS, ONE BORDER _____ \$ **325.00**
 2 SINGLE MARKERS, ONE BORDER, PAD BETWEEN _____ \$ **377.00**
 (pad can be used for an urn or a post)

MONUMENT FOUNDATIONS (5 FT. DEPTH; PER CU. FT.) \$ **22.10**

TRANSFER OF LOT OWNERSHIP \$ **50.00**

A streamlined process to donate unused graves or lots is in place.

As a non-profit corporation, donations and contributions to the Evergreen Cemetery Association may qualify as a tax deduction.

PLANNING

Planning a funeral can be stressful. But there is help available. Funeral Directors know how to guide families through the process. And the staff at Evergreen Cemetery Association can help with every burial detail.

Inquiries about purchasing grave sites or locating those already owned can be answered by the Association staff or by visiting the web site. Referrals to marker and monument providers are available. A price list is published as a helpful tool to determine costs.

If you already own a lot and need to know how many graves are still available on the lot for burials, office personnel can consult the records and tell you which graves are still available.

Whether you are planning ahead for yourself or taking care of a family funeral, the Evergreen Cemetery Association office should be one of your first stops.

VISITING

Our website (see cover for the URL) has a *Directory of the Dead* that has all known burials in Evergreen and Memorial Gardens. Before arriving at the Cemetery you can find the location of a burial by consulting that Directory. You can then stop by the office for directions to the burial site.

The Association intends to keep the grounds well-maintained. Mowing, trimming, etc, depend heavily on the weather and on the work load of the cemetery grounds workers so bear with us if the grass is a bit long.

PRICING FOR LOTS AND SERVICES

In Evergreen Cemetery, there are a few traditional grave sites and many cremation sites available. A long-term project to reclaim unused grave sites could discover several hundred more that could be made available.

At Memorial Gardens, a large selection of traditional graves are available in the Garden of Paradise (where upright monuments are allowed in lots of the proper size) and in the Garden of Devotion and the Garden of the Christ. Memorial Gardens does not yet have a cremation section.

A burial vault must be ordered through the Funeral Home when making funeral arrangements. They will handle pricing and payment.

The cost for digging a grave varies by season and by day of the week. Costs are higher in the winter and on Saturdays. Please consult the price list on page 7 for details.

At least two days notice is required for the burial of cremated remains.

The costs of funeral services are not handled by the Cemetery. Visit the funeral home of your choice to get cost estimates.

MARKERS AND MONUMENTS

The Association does not sell markers or monuments. A referral list of local companies that deal in monuments and markers is available, but any company not on the list can be used as well.

The installation of markers and monuments must be performed by the Superintendent. See the price list on page 7 for associated costs.

Cement borders around markers are encouraged to protect the marker and to minimize the "sunken marker" effect as the years go by.

The requirements for in-ground markers on a gravesite are as follows:

On a single traditional gravesite, a single burial can have a 12" x 24" marker. For a combination of a traditional burial and cremation burial or two cremation burials, the second burial can have an additional 10" x 20" marker, or a single 14" x 30" marker with both names on it can be used.

For a double marker centered on two side-by-side traditional graves, the maximum allowed size is 14" x 48". For two side-by-side cremation graves the maximum is 14" x 30" (a cement border should not be placed around a double marker until both burials have taken place as it can be difficult to inter the 2nd burial with the cement border already in place).

Upright monuments are permitted under certain conditions in Evergreen Cemetery and at Memorial Gardens in the Garden of Paradise. (Upright monuments are not allowed in the Garden of Devotion or the Garden of the Christus). The lot must have four or eight graves in a 2 x 2 or 2 x 4 configuration and the monument must be centered in the middle.

An upright monument must have a cement foundation prepared by the Superintendent to provide proper support.

Markers are set and cement work is done in a timely fashion depending on the weather and on the work schedule of the groundskeepers.

Over the years, markers might settle into the ground and get overgrown. Anyone can report a sunken marker. A marker is raised by cemetery personnel at no charge as this service is covered under Perpetual Care.

DECORATING GRAVESITES

In Evergreen Cemetery, a lot owner may plant a tree or a bush in a lot with four graves in a 2 x 2 configuration or eight graves in a 2 x 4 configuration. Permission must be obtained from the office beforehand and the Superintendent must be consulted about where to dig.

At Memorial Gardens a lot owner is not allowed to plant trees or bushes.

In both Cemeteries, live and artificial flowers are allowed all season long in urns and stands. Artificial flowers stuck in the ground are allowed any time before Memorial Day and must be removed by June 15th or they will be removed and discarded by cemetery personnel.

Live flowers can be planted in the ground but must be located at the top or the bottom of a marker or on either side of a monument.

TRANSFERRING LOT OWNERSHIP

A lot owner may transfer lot ownership to someone else by filling out a Transfer of Lot Form.

If a lot owner is deceased, then lot ownership is transferred as per the Last Will And Testament of the owner. If lot inheritance is not addressed in the Will or if there is no Will, then ownership is transferred according to Minnesota Statute 525.15 "Descent Of Cemetery Lot". It says if there is no surviving spouse, then the eldest living child at the time of death (eldest living son if death occurred before April 13, 1981) inherits the lot.

Help will be provided to those taking on the task of tracing descent of ownership, but no actual research will be done by Association personnel beyond consulting cemetery records.

CONTRIBUTING

Donations and bequests are welcome and appreciated. In the last few years cash contributions have funded many improvements at Evergreen Cemetery. The buildings have been painted and new windows have been installed. A pickup truck was purchased and the 25-year old maintenance truck was painted.

At Memorial Gardens, an exciting, new major improvement project is underway. If funded, plans may include a columbarium to accommodate the modern trend toward cremation.